



*To develop, advance, and nurture all facets of the arts  
to enhance the quality of life for Meridian residents and its visitors*

## **MERIDIAN ARTS COMMISSION MEETING**

City Council Chambers, 33 East Broadway Avenue Meridian, Idaho

Thursday, August 12, 2021 at 3:30 PM

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## **Agenda**

### **VIRTUAL MEETING INSTRUCTIONS**

To join the meeting online: <https://us02web.zoom.us/j/87963150508>

Or join by phone: 1-669-900-6833

Webinar ID: 879 6315 0508

### **ROLL-CALL ATTENDANCE**

<input type="checkbox"/> Lizzie Taylor	<input type="checkbox"/> Maria Tzompa
<input type="checkbox"/> Jessica Peters, Vice Chair	<input type="checkbox"/> Jenifer Cavaness-Williams
<input type="checkbox"/> Natalie Schofield	<input type="checkbox"/> Thomas Vannucci
<input type="checkbox"/> Bonnie Zahn Griffith, Chair	<input type="checkbox"/> Raeya Wardle
<input type="checkbox"/> Leslie Mauldin	<input type="checkbox"/> Joe Borton, Ex-Officio

### **ADOPTION OF AGENDA**

#### **APPROVAL OF MINUTES [ACTION ITEM]**

- [1.](#) Minutes from July 8, 2021 Regular Meeting

#### **APPROVAL OF MONTHLY FINANCIAL STATEMENTS [ACTION ITEM]**

- [2.](#) Approve Monthly Financial Statement

#### **REPORTS [ACTION ITEM]**

##### **Update: Initial Point Gallery Subcommittee**

- [3.](#) Minutes from July 28, 2021 Initial Point Gallery Subcommittee Meeting
- [4.](#) Initial Point Gallery Current and Future Exhibits
5. Update on the Selection of Artists for the Initial Point Gallery Schedule 2022

##### **Update: Events & Outreach Subcommittee**

- [6.](#) Minutes from July 26, 2021 Events & Outreach Subcommittee Meeting

[7.](#) Activities Planned for Art Week 2021

[8.](#) Scheduled Performers for Concerts on Broadway

**Update: Public Art Subcommittee**

[9.](#) Minutes from July 27, 2021 Public Art Subcommittee Meeting

10. Ten Mile Trailhead Next Steps

11. Meridian Mural Series Next Steps

12. Public Art Plan Next Steps

**NEW BUSINESS [ACTION ITEMS]**

13. Administrative Update: Roles and Responsibilities of the Meridian Arts Commission and the Arts & Culture Coordinator

**NEXT MEETING - October 14, 2021**

**ADJOURNMENT**



## MERIDIAN ARTS COMMISSION MEETING

City Council Chambers, 33 East Broadway Avenue Meridian, Idaho

Thursday, July 08, 2021 at 3:30 PM

### MINUTES

#### VIRTUAL MEETING INSTRUCTIONS

To join the meeting online: <https://us02web.zoom.us/j/81027723187>

Or join by phone: 1-669-900-6833

Webinar ID: 810 2772 3187

#### ROLL-CALL ATTENDANCE

<input checked="" type="checkbox"/> Lizzie Taylor	<input type="checkbox"/> Maria Tzompa
<input checked="" type="checkbox"/> Jessica Peters, Vice Chair	<input checked="" type="checkbox"/> Jenifer Cavaness-Williams
<input type="checkbox"/> Natalie Schofield	<input checked="" type="checkbox"/> Thomas Vannucci
<input checked="" type="checkbox"/> Bonnie Zahn Griffith, Chair	<input checked="" type="checkbox"/> Raeya Wardle
<input checked="" type="checkbox"/> Leslie Mauldin	<input type="checkbox"/> Joe Borton, Ex-Officio

#### ADOPTION OF AGENDA

J. Peters made motion to adopt agenda, seconded by J. Peters  
All ayes

#### APPROVAL OF MINUTES [ACTION ITEM]

1. Minutes from June 10, 2021 Regular Meeting  
L. Taylor made motion to approve the minutes, seconded by T. Vannucci  
All ayes

#### REPORTS [ACTION ITEM]

Update: Initial Point Gallery Subcommittee

2. Initial Point Gallery Current and Future Exhibits  
A. Belnap reported on the new exhibit installed in the Gallery on July 2. J. Cavaness-Williams told the Commission that the Opening Reception was very nice although only 13 people attended, this could be due to being on a holiday weekend.
3. Update on the Selection of Artists for the Initial Point Gallery Schedule 2022

A. Belnap informed the Commission that the Subcommittee has directly invited artists to fill in the gaps of the calendar and is awaiting to hear their responses.

Update: Events & Outreach Subcommittee

3. Drafted Activities for Art Week 2021

L. Mauldin introduced the idea of Park(ing) Day which was introduced to the Subcommittee by J. Peters. Although the Subcommittee could not do it this year, they are interested in bringing it back in the future.

A. Belnap reviewed the current Art Week schedule, highlighting each of the elements that contribute to Art Week. B. Griffith mentioned that the plein air painters could also paint during Art Week.

5. Scheduled Performers for Concerts on Broadway

L. Mauldin informed the Commission that High Street had to cancel their performance for Concerts on Broadway. Fortunately, L. Mauldin was able to find the Billy Blues Band to replace them. The Oinkari Dancers have confirmed their performance as well and will fit great in a 15-20 minute performance.

Update: Public Art Subcommittee

6. Ten Mile Trailhead Next Steps

J. Peters described the scoring and presentations of the three artists who submitted proposals for the project, mentioning that agenda item #9 will be to approve the highest scoring artist, Stephanie Inman.

7. Meridian Mural Series Next Steps

J. Peters informed the Commission that the Meridian Cycles mural is moving forward, the Boise Coop property is working on the easement, and a third property is being searched out.

8. Public Art Plan Next Steps

J. Peters also informed the Commission that the Subcommittee is meeting next month to discuss big picture planning and how to utilize or combine all the planning documents the Commission has gathered.

**NEW BUSINESS [ACTION ITEMS]**

9. Approve Selected Artwork for Ten Mile Trailhead Installation

J. Peters introduced Stephanie Inman's concept for the public art installation, the highest scoring piece. She also mentioned that some details will be worked out such as coloring the design.

J. Cavaness-Williams made motion to approve the artwork, seconded by T. Vannucci  
All ayes

J. Peters commented that the decision was difficult one. T. Vannucci also mentioned that he hoped lights and mass could be added to the design. L. Taylor agreed.

**NEXT MEETING - August 12, 2021**

10. Administrative Update: Arts & Culture Coordinator Role and Responsibilities

B. Griffith informed the Commission that an update will be provided to the Commission regarding roles and responsibilities.

**ADJOURNMENT**

L. Mauldin made motion to adjourn meeting, seconded by L. Taylor  
All ayes



## FY2021 Budget to Actual Comparison

	Total Budget	YTD Actual	Budget Remaining
<b>REVENUES</b>			
Donations/Sponsorships			
Concerts on Broadway	\$ 10,000.00	\$ 10,000.00	\$ -
Initial Point Gallery			\$ -
Traffic Box Wraps	\$ 1,080.00	\$ 1,080.00	\$ -
<b>TOTAL REVENUE</b>	<b>\$ 11,080.00</b>	<b>\$ 11,080.00</b>	<b>\$ -</b>
<b>EXPENSES</b>			
Arts Development*	\$ 2,000.00		\$ 2,000.00
<i>*May include expenses related to training/conferences and/or general arts development outreach efforts</i>			
Concerts on Broadway	\$ 10,000.00		\$ 10,000.00
Performing Arts	\$ 7,000.00	\$ 6,331.00	\$ 669.00
Initial Point Gallery	\$ 700.00	\$ 41.50	\$ 658.50
School Dist Art Show Awards	\$ 50.00		\$ 50.00
Art Week	\$ 2,800.00		\$ 2,800.00
Public/Private Mural Program	\$ -		\$ -
Public Art Plan Consultant & Final Document			\$ -
Other Expenses**	\$ 950.00	\$ 127.99	\$ 822.01
<i>**May include expenses associated with the Dairy Days Art Show and/or Art Week</i>			
<b>SUBTOTAL</b>	<b>\$ 23,500.00</b>	<b>\$ 6,500.49</b>	<b>\$ 16,999.51</b>
<b>PUBLIC ART PROJECTS</b>			
Art in Public Places Mural series (Carryforward)	\$ 21,300.00	\$ 4,500.00	\$ 16,800.00
MAPS - Traffic Box Wraps	\$ -		\$ -
MAPS - Public Art/Signage in Parks (Carryforward)	\$ 28,096.00		\$ 28,096.00
MAPS - Public Art/Signage in Parks	\$ 50,000.00		\$ 50,000.00
<b>TOTAL PUBLIC ART PROJECTS</b>	<b>\$ 99,396.00</b>	<b>\$ 4,500.00</b>	<b>\$ 94,896.00</b>
<b>TOTAL EXPENSES</b>	<b>\$ 122,896.00</b>	<b>\$ 11,000.49</b>	<b>\$ 111,895.51</b>

City Of Meridian  
Posted General Ledger Transactions

Item 2.

Effective Date	Transaction Description	ID	Amount
3/1/2021	pay #1 Meridian classroom virtual performances	TREASURE VALLEY	2,331.00
3/1/2021	POSTAGE USE, February 2021	PITNEY RESERVE	0.00
3/17/2021	Summer Theater in the Park sponsor pay #2	TREASURE VALLEY	1,000.00
3/24/2021	post-it notes - qty 1 pk	OFFICE DEPOT	12.99
3/31/2021	VISA-BOISE BISTRO MARKET- lunch for MAC Special Meeting Public Art Workshop on 3/27/21	BANK OF AMERICA	115.00
4/22/2021	pay #1 initial designs for mural series	BEN KONKOL	500.00
4/22/2021	Recode: BEN KONKOL pay #1 initial designs for mural series AP21-0578 -55181 to 55185		(500.00)
4/22/2021	Recode: BEN KONKOL pay #1 initial designs for mural series AP21-0578 -55181 to 55185		500.00
4/26/2021	pay #1 for Boise Coop Mural	SECTOR SEVENTEEN	2,000.00
5/31/2021	VISA-Amazon.com 2R1685OD2- labels for Initial Point Gallery - qty 2 boxes	BANK OF AMERICA	41.50
6/1/2021	Summer Theater in the Park Sponsor, Show 2	TREASURE VALLEY	1,000.00
6/1/2021	Summer Theater in the Park Sponsor, Show 3	TREASURE VALLEY	1,000.00
6/16/2021	Summer Theater in the Park Sponsor, Show 4	TREASURE VALLEY	1,000.00
6/25/2021	pay #2 for Boise Coop Mural design	SECTOR SEVENTEEN	2,000.00



## INITIAL POINT GALLERY SUBCOMMITTEE MEETING

Parks & Recreation Conference Room, 33 East Broadway Avenue Suite 206 Meridian,  
Idaho

Wednesday, July 28, 2021 at 1:00 PM

### MINUTES

#### ROLL-CALL ATTENDANCE

- Lizzie Taylor
- Natalie Schofield, Chair
- Bonnie Zahn Griffith

#### APPROVAL OF MINUTES [ACTION ITEM]

1. Minutes from Regular Meeting on June 23, 2021

L. Taylor made motion to approve minutes, seconded by B. Zahn Griffith  
All ayes

#### REPORTS

2. Update: Current and Incoming Gallery Exhibits

The Subcommittee discussed the current exhibit with the rodeo theme and A. Belnap described how Ginger Lantz and Steph Teeter had to drop out of the exhibit, however Steph was able to take Ginger's place with her inventory of 2D artwork and Mandy Henebry agreed to stay another month. J. Cavaness-Williams was the opening reception host with 13 attendees. L. Taylor noted that hopefully the attendance was low because it was July 4<sup>th</sup> weekend.

Next month, Wendy Blickenstaff, Clare Nelson, and Lauri Borer will be showing in the Gallery. There is currently no host signed up for the August and November Opening Receptions, so A. Belnap will email the Commission and request commissioners to volunteer as host for those months.

#### ACTION ITEMS

3. Review Calendar for 2022 and Revise or Select New Artists to Invite to the Gallery

The Subcommittee reviewed the calendar for 2022 and filled in the gaps as listed below:

June- Leslie J. Bosch as 3D artist



July- Lynn Fraley as 3D artist

August- Connie Wood and Kris Rehn for ¼ space as photographers

David Day as backup photographer

Melissa Reche as 3D artist

October- Cyndy Lounsbury as 3D artist

November- Betsie Richardson for ¼ space

Kris Mannion as 3D artist

December- Lorelle Rau, Pat Kilby, and Julie Clemons for 1/3 space each

Flynn Day Pottery as 3D artist

The 3D artists' assigned months are flexible. A. Belnap will contact artists.

## **DISCUSSION ITEMS**

### **4. Follow Up on Media Marketing for the Initial Point Gallery**

A. Belnap introduced the media marketing plan she created with the City Communications Manager. B. Griffith requested that there be a weekly social media post for the Gallery, A. Belnap said she was able to commit to two posts a month. N. Schofield suggested that the posts tag the artists to improve interactions and marketing for the artists. The Subcommittee agreed to try the marketing plan for 6 months and re-evaluate then.

### **5. Discuss and Determine Change to September Opening Reception**

A. Belnap informed the Subcommittee that the Meridian Art Foundation's Art Sip coordinator requested that the Initial Point Gallery be open for visitors on the evening of their event, September 9. A. Belnap asked if the Subcommittee would want to move the Opening Reception to September 9 or to have two evening events in September. B. Griffith recommended that the Subcommittee open the Gallery for both nights in September in order to maintain a consistent Opening Reception schedule and because one of the September artists in from out of town. The Subcommittee was enthusiastic about the partnership and agreed with B. Griffith's suggestion. N. Schofield will host the September Opening Reception and L. Taylor will host during the Art Sip.

### **6. Discuss and Determine Application Window for Gallery Applications for 2023**

A. Belnap asked if the Subcommittee would prefer to do a closed Call to Artist, where the artists have 6-8 weeks to apply once a year to the Gallery, or maintain an open Call where artists can apply at any time in the year. B. Griffith explained that the Subcommittee originally changed the Call to an open Call in an effort to gather more applications. The Subcommittee agreed to switch back to a closed Call to Artist each spring.

**NEXT MEETING - August 25, 2021**

**ADJOURNMENT**

L. Taylor made motion to adjourn meeting, seconded by B. Zahn Griffith  
All ayes

Meeting adjourned at 2:23pm



# The Initial Point Gallery Presents

**WENDY BLICKENSTAFF**

**CLARE NELSON**

**LAURI BORER**

**August 6- September 3**

**Meridian City Hall, Third Floor  
Monday-Friday, 8am-5pm**

**Opening Reception:  
August 6, 4:30-7:00pm**





## EVENTS & OUTREACH SUBCOMMITTEE MEETING

Parks & Recreation Conference Room, 33 East Broadway Avenue Ste 206 Meridian, Idaho

Monday, July 26, 2021 at 5:30 PM

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### MINUTES

#### VIRTUAL MEETING INSTRUCTIONS

To join the meeting online: [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NjI3YzBlNjUtMjRkYi00NWU3LTkwNjQtNjBhOTQyMzZkYTg1%40thredad.v2/0?context=%7b%22Tid%22%3a%22b844df29-8272-41a9-9862-5a8e63e5f93a%22%2c%22Oid%22%3a%2241e2fc1d-e723-4cd9-9cd3-c847775577fe%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NjI3YzBlNjUtMjRkYi00NWU3LTkwNjQtNjBhOTQyMzZkYTg1%40thredad.v2/0?context=%7b%22Tid%22%3a%22b844df29-8272-41a9-9862-5a8e63e5f93a%22%2c%22Oid%22%3a%2241e2fc1d-e723-4cd9-9cd3-c847775577fe%22%7d)

#### ROLL-CALL ATTENDANCE

Leslie Mauldin, Chair

Thomas Vannucci

Maria Tzompa

Jenifer Cavaness-Williams

Michelle Glaze

#### APPROVAL OF MINUTES [ACTION ITEM]

- Minutes from Regular Meeting on June 28, 2021

L. Mauldin requested that the June minutes be amended to note that she recommended tabling the Strategic Plan review to a subsequent meeting, not the next meeting.

T. Vannucci made motion to amend minutes, seconded by J. Cavaness-Williams  
All ayes

#### DISCUSSION ITEMS

- Review and Discuss Current Art Week Plans

A. Belnap reviewed the Art Week agenda with the Subcommittee, noting adjustments to the agenda since last meeting. The Subcommittee was in support of these changes (i.e. Art Sip taking place in City Hall Plaza, plein air painters, and Initial Point Gallery Opening on September 9).

The Subcommittee then discussed the logistical details of Art Week. For the free art classes, the Subcommittee finalized this below list of instructors:

- Angry Easel
- The Flower Place
- Happy Hour Homemaker
- Treasure Valley Childrens Theater
- Sean Hancock
- North African Dancing
- Dance Arts Academy
- Write & Publish a Book
- James Fullenrider- poetry
- Kate from Truffles knows calligrapher

For class locations, the Subcommittee suggested using the artists' studios for Thursday evening and utilizing City Hall on Wednesday evening because of the Art Sip. Other locations included using the platform outside of Joe Borton's law firm and Generations Plaza. A. Belnap noted that last year, the Subcommittee paid instructors \$50, however the Subcommittee decided that depending on the budget, they would like to increase the amount to \$75 plus materials.

The Subcommittee also expressed a desire to include Treasure Valley Children's Theater in the Art Sip program, perhaps doing a 15minute shortened show. A. Belnap will discuss this possibility with CheRee, the coordinator of Art Sip.

For the Chalk Art Competition, the Subcommittee discussed keeping the categories from 2019 (Professional, Adult, Highschool, and Youth) and adding a Digital category for accessibility reasons. Registration will be recommended, however walk ins will also be welcome. The location of the Chalk Art Competition is to be determined. If we can manage Generations Plaza, L. Mauldin said that the owner of Deja Brew, Cecyle Brock, could recommend performers.

## REPORTS

### 3. Follow Up on Performers for Concerts on Broadway September 25

L. Mauldin gave the Subcommittee the good news that she has found a mariachi band to perform as the last performer on September 25. She noted that it will be a tight call since the band will be performing at the fair immediately before the Concerts on Broadway Performance.

L. Mauldin recommended that there be an opening student act on September 25, the fiddlers' performance, followed by the Oinkari Dancers, an intermission, another student act, a brief show by the Treasure Valley Children's Theater, and lastly, the mariachi band. She also suggested that El Tanampa be involved, perhaps with emceeing.

A. Belnap and L. Mauldin will continue to work out these details.

4. Update: Christmas in Meridian Partnership Role Clarification TBD Next Month

A. Belnap explained that the Arts Commission's role in City events will be part of the conversation/presentation made to the Commission in August.

**NEXT MEETING - August 23, 2021**

**ADJOURNMENT**

J. Cavaness-Williams made motion to adjourn, seconded by T. Vannucci  
All ayes

Meeting adjourned at 6:49pm



**Art Drop all week long**

**Wednesday, September 8**

Free Art Classes @various locations

**Thursday, September 9**

Meridian Arts Foundation, Art Sip! @City Hall Plaza

- Food & wine
- Art exhibits
- Area artists
- Silent auction

Free Art Classes @various locations

**Friday, September 10**

Community Art Party @Kleiner Park

- Bandshell performance: Meridian Symphony Orchestra
- Floating water lanterns
- Arts & craft booths
- Collaborative Community Art Project

**Saturday, September 11**

Saturday Farmers Market: Artist's Special @City Hall

- Art vendors
- Food truck
- Musical performer
- Chalk Art Competition
- Live artist demonstrations?
- Pop up concerts?

Concerts on Broadway: Performers Billy Blues Band @City Hall Plaza  
Food truck

**Adjustments since last meeting:**

MAF Art Sip! takes place in City Hall Plaza  
Include Initial Point Gallery Opening during MAF Art Sip!  
Plein air painters during the week

**Next Steps:**

- Finalize Art Classes
  - Contract instructors
  - Create registration
- Confirm plein air painters- days/times/locations
- Confirm MAC participation in Community Art Party
  - Hosting a booth?
  - Contacting artists?
- Confirm art vendors
  - Determine how many openings
  - What is needed for registration
- Finalize Chalk Art Competition
  - How to contact/register teams
  - Location
- Create marketing plan
  - Meet with Communications Managers
  - Create marketing materials





# MEMO TO MERIDIAN ARTS COMMISSION

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Topic: Concerts on Broadway Performers

Performers Currently Scheduled:

August 28: Kings of Swing

September 11: Billy Blues Band

September 25: Malinda DaBry, fiddler

Oinkari Dancers

Mariachi Sol de Acapulco



## PUBLIC ART SUBCOMMITTEE MEETING

Parks & Recreation Conference Room, 33 East Broadway Avenue Ste 206 Meridian, Idaho

Tuesday, July 27, 2021 at 4:30 PM

### MINUTES

#### VIRTUAL MEETING INSTRUCTIONS

To join the meeting online: [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_ZDRmOWUzNjMtZGMwNS00MjViLWI1MGUtZTkxNDRiMzdmNmUz%40thread.v2/0?context=%7b%22Tid%22%3a%22b844df29-8272-41a9-9862-5a8e63e5f93a%22%2c%22Oid%22%3a%2241e2fc1d-e723-4cd9-9cd3-c847775577fe%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZDRmOWUzNjMtZGMwNS00MjViLWI1MGUtZTkxNDRiMzdmNmUz%40thread.v2/0?context=%7b%22Tid%22%3a%22b844df29-8272-41a9-9862-5a8e63e5f93a%22%2c%22Oid%22%3a%2241e2fc1d-e723-4cd9-9cd3-c847775577fe%22%7d)

#### ROLL-CALL ATTENDANCE

Lizzie Taylor                       Raeya Wardle arrived at 4:42pm  
 Jessica Peters, Chair             Thomas Vannucci  
 Bobby Gaytan

A. Belnap introduced Keith Watts and Sandra Ramirez from the Purchasing Department and welcomed Steve Siddoway and Emily Kane to the meeting.

#### APPROVAL OF MINUTES [ACTION ITEM]

1. Minutes from Regular Meeting on June 15, 2021
  - L. Taylor made motion to approve minutes, seconded by T. Vannucci
  - All ayes

#### DISCUSSION ITEMS

2. Provide Feedback and Discuss Preferences for Public Art Selection Process
  - A. Belnap explained that this discussion is to gather feedback from the Subcommittee on the most recent public art selection process in order to improve the process for the future. K. Watts described the typical process of issuing, scoring, and selection a vendor through the RFP process, noting that usually the team prefers to have an in person kick off meeting before releasing the RFP and an in person discussion following the scoring, but was not done this time. E. Kane elaborated that the RFP process is a common process in the City to select services and products of large and small scale. In the process, it is also common to include all stakeholders which is why representatives from the Parks Department were included in the selection panel. E. Kane stated that there was no defect in the

process for selecting the Ten Mile Trailhead project, however there was a lack of education or communication with the Subcommittee on the process and its scope. K. Watts confirmed that in place of an in person meeting after the scoring, an email was sent out asking if the selection panel would like to discuss.

L. Taylor expressed her frustration in working with the Bonfire program and its technicalities. She also expressed that she felt the scoring criteria and verbiage was too objective for evaluating the subjective nature of artwork. A. Belnap informed the Subcommittee that the scoring criteria verbiage was taken from the RFP, which was approved by the Subcommittee and Commission. E. Kane confirmed that the Arts Commission approved the RFP in March 2021. T. Vannucci stated that he felt the highest scoring artist was not the most suitable for this project. He expressed that when using a combination of objective and subjective criteria, the objective criteria will win. K. Watts assured the Subcommittee that the criteria for selection and its verbiage can be supplied by the Subcommittee and the Subcommittee's expertise during the RFP process. J. Peters summarized that the scoring criteria will be worked on in moving forward with future projects.

J. Peters stated her concerns regarding the lack of in person discussion following the evaluations and the notice of the final scores. She indicated that she expected the selection panel would have the opportunity to discuss the final scores as was the case in selection processes in the past and was surprised to see the approval on the Arts Commission agenda. Because of this, she would like to see if the final decision could be revisited. E. Kane informed the Subcommittee that we have passed the point of no return on the Ten Mile Trailhead project, but suggestions can be included in future processes. J. Peters stated that unlike past selection meetings, she felt that this selection process was a Parks project that the Arts Commission was invited to instead of an Arts Commission project in partnership with the Parks Department. T. Vannucci asked if adjustments be made to the current selection if it is a done deal. K. Watts confirmed that the Subcommittee can work with the vendor to make adjustments to the proposal.

S. Siddoway expressed his gratitude in working with the Arts Commission and his hope that we can make this an awesome marriage instead of an us vs. them situation. He also stated that he has been involved in past selection processes and the two points that he felt that made this process different was the use of the Bonfire system and the lack of conversation after the evaluations. He suggested that the meeting after evaluations be made a rule for all future selection processes. The Subcommittee agreed.

K. Watts reaffirmed that Bonfire was not the cause of any failings in the process, but rather the Subcommittee can be involved in adjusting the scoring criteria and formatting of Bonfire to work best for them. J. Peters mentioned that she had trouble with the dropdown menu of comments in the scoring because she felt some of the dropdown comments didn't fit her reasoning and recommended adding an "Other" option to make personal notes instead of being required to chose one of the pre-selected options. L. Taylor stated that she felt the technology of Bonfire led to a bias towards more technologically inclined persons who were

able to navigate the system. J. Peters suggested that the in person meeting before the release of the RFP that K. Watts had mentioned before would help for cases like L. Taylor's. K. Watts also mentioned that they would be able to submit scores for L. Taylor and accommodate her.

L. Taylor also cautioned the team to be careful when suggesting adjustments to artwork. She stated from personal experience that sometimes suggestions doesn't go well and the suggestions should be made dispassionately and sensitively. S. Siddoway confirmed with K. Watts that minor adjustments can be made (ex: the color of the Ten Mile Trailhead project) but large changes cannot (ex: changing the flower to an elephant). K. Watts stated that the adjustments can be negotiated in the agreement process and if the artist is unwilling or unable to make the requested adjustments, the Subcommittee can then move to the second highest scoring artist. The Subcommittee agreed to meet together next month to discuss the changes to request for the Ten Mile Trailhead project and S. Siddoway asked that he be involved in that discussion as well. Following the next Public Art Subcommittee meeting, S. Siddoway, A. Belnap, K. Watts, and S. Ramirez will negotiate the agreement and adjustments with Stephanie Inman, the artist. E. Kane also mentioned that since these adjustments will be minor, it will not need to go to the Arts Commission for re-approval but should be included in the Subcommittee report.

Lastly, A. Belnap informed the Subcommittee that the City staff will get together in the next couple of weeks, create a formal step by step procedure for selecting public art and present it to the Arts Commission in the coming months. The Subcommittee agreed.

S. Siddoway, E. Kane, K. Watts, and S. Ramirez took their leave and the Subcommittee took a 5 minute break.

### 3. Discuss and Develop Public Art Planning Tools

A. Belnap suggested that the Subcommittee start with goal #3 on the agenda memo in order to first establish a vision for the public art program. J. Peters stated that the Subcommittee has much of the information needed for this, it is just split between several reports and documents that need to be compiled and organized together. The Subcommittee discussed the benefits of establishing the vision and getting to the action items. B. Gaytan suggested that an education piece be included in the plan in order to reach the public. J. Peters will send out Fargo, North Dakota's Public Art Plan as an example. The Subcommittee agreed to set up a Saturday workshop to do this compilation in October. A. Belnap will send out dates.

## REPORTS

### 4. Update: Ten Mile Trailhead Installation

A. Belnap recapped what was previously agreed upon in Agenda Item #2: the Subcommittee will discuss adjustments to request from Stephanie Inman for the final design and structure, then S. Siddoway and A. Belnap will work with the

Purchasing and Legal departments to negotiate and create an agreement with S. Inman. T. Vannucci requested that we obtain S. Inman's maquette for our discussion next month.

5. Update: Meridian Mural Series Status

A. Belnap informed the Subcommittee that the easement for the Meridian Cycles mural will be issued this week. Centercal, the corporate property owner of the Boise Co op, is still resisting pieces of the easement agreement and in the negotiation process with the Legal department. The Meridian Library District has given a soft commitment to becoming the third mural property and E. Kane is drafting an up front agreement in order to avoid getting into snags later on, like what happened with Centercal and SagePoint Financial.

6. Inclusivity Highlight: Art and Accessibility

J. Peters explained to the Subcommittee that these memos are for the Subcommittee to review and to discuss if requested. J. Peters also said that she plans on including a memo for each meeting and if anyone would like to produce their own memo, they are welcome to do so.

**NEXT MEETING - August 17, 2021**

**ADJOURNMENT**

L. Taylor made motion to adjourn meeting, seconded by T. Vannucci

All ayes

Meeting adjourned at 6:49pm